

MINUTES
KITTY HAWK TOWN COUNCIL
Tuesday, July 5, 2016
Kitty Hawk Town Hall, 6 PM

Agenda

1. Call to Order
2. Moment of Silence/Pledge of Allegiance
3. Approval of Agenda
4. Presentations:
 - Donna Heffernan, Administrative Zoning Technician, Service Recognition/15 Years
 - Health Insurance Plan Changes – Dan Odorizzi, Regional Sales Manager, JWB Insurance Group
5. Public Comment
6. Consent Agenda
 - a.) Approval of June 6, 2016 Minutes
 - b.) Request to Obtain Quotes and Purchase Tractor
 - c.) Reclassify Management Assistant Position from Non-Exempt to Exempt
7. Items Removed from the Consent Agenda
8. Public Hearing
 - a.) Town Code Text Amendment: Applicant proposes to amend 42-419(3) to eliminate the requirement for a 50 foot buffer between the Planned Commercial Development district and any non-residential zoning district.
9. Planning
 - a.) Site Plan Review. Beachwoods Phase 2A: Application for development of Phase 2A (formerly Phase IV) of Beachwoods PUD. The proposal consists of five new buildings, each containing four units.
10. New Business
 - a.) Appointment to the Planning Board
 - b.) Updated Emergency Response and Recovery Plan
 - c.) Flood Insurance Mapping
 - d.) Town Code Amendment: Chapter 4 – Animals. Impoundment of Cats and Dogs
11. Reports/General Comments from Town Manager
 - a.) Financial Update
12. Reports/General Comments from Town Attorney
13. Reports/General Comments from Town Council
14. Public Comment
15. Adjourn

COUNCILMEMBERS PRESENT:

Mayor Gary Perry, Mayor Pro Tem Craig Garriss, Councilman Ervin Bateman, Councilwoman Lynne McClean and Councilman Jeff Pruitt

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STAFF MEMBERS PRESENT:

Town Manager Andy Stewart, Town Clerk Lynn Morris, Attorney Casey Varnell, Finance Officer Liliana Noble, Management Assistant Melody Clopton, Town Planner Rob Testerman, Police Chief Joel Johnson, Fire Chief Lowell Spivey and Public Works Director Willie Midgett

1. CALL TO ORDER

Mayor Perry called this meeting to order at 6 PM.

2. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

Following a moment of silence the Pledge of Allegiance was recited.

3. APPROVAL OF AGENDA

Councilman Bateman made a motion, seconded by MPT Garriss, to approve the agenda. The vote was 5-0.

4. PRESENTATIONS:

- Donna Heffernan, Administrative Zoning Technician, Service Recognition/15 Years

Planning Director Testerman presented a plaque to Mrs. Heffernan for her loyal and dedicated service to the Town.

Health Insurance Plan Changes – Dan Odorizzi, Regional Sales Manager, JWB Insurance Group
Mr. Odorizzi presented the following PowerPoint presentation on the new health plan changes that occurred July 1st.

Self-Funding Solution: Level Funding with Cigna

Daniel Odorizzi
JWB Insurance Group
July 5, 2016

Why Self-Funding?

Fully insured's fixed premium is
like paying for television....



...doesn't matter how
many hours you watch,
you still pay for it.

Self-funded works more
like your electric bill...

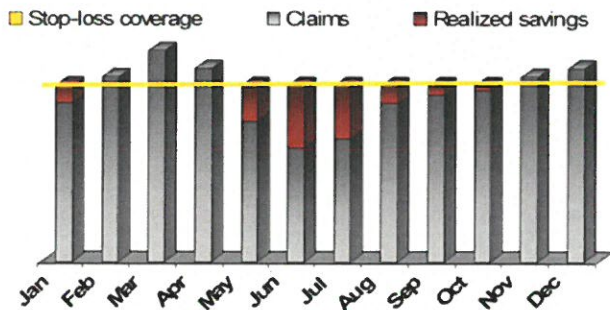


...there will inevitably be
costs, but some are
controllable, like turning lights
in your house off

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Control



Self-funded clients only pay for claims incurred up to stop-loss level & realize savings when claims run lower.

Why Level Funding

Simplifies and retains best features of self-funding.

Combines financial predictability and control, with an opportunity to benefit from a positive claims year.

Flexibility
in design

Predictability

Savings
Potential

Utilization
Reporting

Level Funding: How Does it Work?

Costs/Rates

- Fixed = (Expected Claims x 110% Attachment) = Max Costs
- Client pays pre set level payments (max costs) each month of policy year
- Based on actual enrollment each month (like fully insured)
- Paying Max costs for 12 months, pre-funded the client's reserve fund, so there is no terminal liability on Level Funding



Reimbursement of unspent claim dollars

- Accounting performed three months after renewal.
- In favorable claims year, employer receives a portion of unspent claim dollars through an administrative fee credit.
- Credit applied fourth month after renewal.
- If client terminates, credit is forfeited.

*110% MCR not available in all states

Level Funding: Reimbursement of Unspent Claim Dollars

How is the Fee Credit calculated?

- In favorable claims year, employer receives administrative fee credit of two-thirds of claims surplus

Year-End Accounting Summary	
Client: Empire Group	
Contract year to reconcile: 10/00 to 12/01/10	
Terminal Fund Accounting	
	Total
Final November 2010 claims funding	\$30,000
Final December 2010 claims funding	\$30,000
Projected terminal fund	\$25,000
Terminal Fund Adjustment	
Beginning terminal fund	\$15,000
Projected terminal fund	\$25,000
Required increase in terminal fund	\$10,000
Year-End Accounting	
Annual claims funding	\$240,000
Less annual paid claims	\$200,000
Difference	\$40,000
Required increase in terminal fund	\$10,000
Result	\$30,000
Service fee to CIGNA	\$10,000
Administrative and insurance credit to client	\$20,000

Put money back to your bottom line.

Who Are the Ideal Candidates?

- Accustomed to fully insured
- Want predictable payments and transparency
- Need greater control and flexibility
- Need consistent plans across multiple markets
- Want better reporting
- Want to participate in the health and wellness of their members



"Clients are seeking more transparency and consistency in plan design"¹

1. "Employers are seeking more transparency and consistency in plan design," says a survey by the Center for Retirement Research at Boston College. www.bccr.bostoncollege.edu

Why Cigna Level Funding for the Town of Kitty Hawk?

- Immediate cost savings compared to BCBS renewal rates.
- Richer benefits – exact benefit match plus free preventative prescription.
- Top rated carrier for claims payments.
- Rate protection – never pay more than set rates.
- Potential for refund at the end of the year.
- Positioning to avoid ACA community rates and limited small-group plan designs in 2017.

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Following the presentation Mayor Perry asked if all of the employees like the plan and Manager Stewart replied he believes everyone is okay with it.

5. PUBLIC COMMENT

There were no public comments.

6. CONSENT AGENDA

a.) **Approval of June 6, 2016 Minutes.** *(An affirmative vote for the consent agenda will approve these minutes.)*

b.) **Request to Obtain Quotes and Purchase Tractor.** The Public Works Director requests authorization to obtain quotes and purchase a tractor with a broom attachment and other implements for a cost not to exceed \$83,100. This is a capital expenditure that was approved in the FY16-17 budget. *(An affirmative vote for the consent agenda will approve this request.)*

c.) **Reclassify Management Assistant Position from Non-Exempt to Exempt in Accordance with Fair Labor Standards Act.** This position meets the qualifications for an administrative exemption under FLSA. There is no budgetary change as a result of the exemption. *(An affirmative vote for the consent agenda will approve this reclassification.)*

MPT Garriss made a motion to approve the consent agenda as listed. Councilman Bateman seconded it and it passed unanimously, 5-0.

7. ITEMS REMOVED FROM THE CONSENT AGENDA

No items were removed from the consent agenda.

8. PUBLIC HEARING

a.) **Town Code Text Amendment: Applicant proposes to amend 42-419(3) to eliminate the requirement for a 50 foot buffer between the Planned Commercial Development district and any non-residential zoning district.**

Councilman Pruitt made a motion to go into public hearing. Councilwoman McClean seconded and the motion passed unanimously, 5-0.

Planning Director Testerman reviewed the following staff report with council.

Proposal

The proposed text amendment would change the existing zoning ordinance as follows:

42-419(3) *Minimum Buffer Required.* No structure, parking area or other facility such as trash collection areas or other use, except open spaces for recreational or decorative purposes and subsurface water, wastewater and septic systems and underground utilities, shall be erected or established within a distance of 50 feet from any planned commercial development project exterior boundary or perimeter line, except that where a PCD abuts a planned unit development (PUD), **or abuts a non-residential zoning district**, this restriction shall not apply. **If the restriction applies,** vegetation shall be maintained in the buffer zone.

Staff Analysis

Currently, Subsection 42-390(4) of the PUD district reads:

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“(4) *Minimum buffer required.* No structure, parking area or other use, except open spaces for recreational or decorative purposes, shall be erected or established within a distance of 50 feet from any planned unit development project exterior boundary line or perimeter line. This restriction shall not apply to any interior development line or phase line, or to any exterior boundary line or perimeter line which abuts a nonresidential zoning district.”

The last sentence of this subsection provides a clear exemption for buffers in the area adjoining commercially zoned properties. The PCD does not currently contain the same exemption. The intent of the proposed text amendment is to maintain consistency with the buffer requirements of the PUD ordinance, which establishes a 50 foot buffer, but does not apply to any exterior boundary line that abuts a non-residential district. Approval of this text amendment would eliminate the need for the 50 foot buffer between the PCD district and any abutting non-residential zoning district. As indicated on the zoning map, this would translate to the property lines between Beachwoods and the Shoreside Shopping Center (BC-3), Home Depot and the Shoreside Shopping Center (BC-3) and Home Depot and the Aycock Brown Welcome Center (MS-1). There are three areas zoned as PCD, one is a portion of Beachwoods, and another is the Home Depot property. The third area in town zoned as a PCD is just east of the Wright Memorial Bridge, located at The Promenade. Approval of the text amendment would eliminate the requirement for a 50 foot buffer between the PCD and the adjacent BH-1 zone to the east, and BC-2 zone to the west. It should be noted that this PCD is separated from the BC-2 district by Barlow Lane. It also appears that the buffer is currently encroached by parking area adjacent to the BH-1 zone.

Additionally, it should be noted that the Home Depot cannot expand due to lot coverage limitations, and the Beachwoods property is limited due to wetlands and a conservation easement on their PCD property. There is currently playground equipment that was constructed within the 50 foot buffer of the PCD property of Beachwoods, approval of the text amendment would in effect resolve the buffer encroachment and bring the playground equipment into conformity.

At Council’s request, staff has researched when the buffer was originally put into place to determine if there was any specific reason for the 50 buffer on PCD exterior boundary lines. The minimum buffer requirement was originally put into the ordinance when the PCD district was adopted, October 12, 1988 and read as follows:

No structure, parking area, or other facility such as trash collection areas or other use, except open spaces for recreational or decorative purposes and subsurface water, wastewater, and septic systems and underground utilities, shall be erected or established within a distance of 50 feet from any PCD project exterior boundary or perimeter line. Vegetation shall be maintained in the buffer zone.

In the various Planning Board meetings, and two Town Council reviews (including the public hearing on October 12, 1988) there was no specific mention of how or why the buffer was set at the distance that it was, or reasoning for not allowing an exception for a PCD abutting a nonresidential zone. In the other commercial districts in town, a vegetated buffer is required between commercial zones and residential zones, but, with exception of the current PCD language, we do not require buffers between commercially zoned properties. While developing the PCD district, the planner at the time reviewed various PCD and PUD ordinances from different localities across the country, nearly all of these included a minimum buffer requirement. Some were stricter than Kitty Hawk’s 50 feet, and some were less stringent and some contained the same buffer requirement. It is the assumption of staff that the staff at the time simply compared the various PCD/PUD ordinances and wrote in a comparable minimum buffer requirement for our ordinance.

In November of 2014, Town Council approved an amendment to 42-419(3) to create an exemption from the minimum buffer requirement for instances where a PCD abuts a PUD. There was one concern voiced about creating a general exemption from the buffer requirement, but with this proposal, much like the previous one, if approved, it would affect a minimal amount of property in Town.

Consistency with Land Use Plan

The Town’s adopted CAMA Land Use Plan does not contain recommendations regarding the issue of buffers between PCD and non-residential districts.

Planning Board Recommendation

At its May 12, 2016 meeting the Planning Board found that the proposal is consistent with the Town’s adopted land use plan, and unanimously recommended approval of the text amendment eliminating the requirement for a 50 foot buffer between the PCD district and non-residential zoning districts.

Town Council Recommended Action

Action by the Town Council may include approval, denial, approval with modifications, or tabling of the proposed text amendment.

Hearing no questions or comments from council, Mayor Perry thanked the planner for doing the research on PCD’s and PUD’s. It lets them know they are not undoing something previous councils intentionally wanted. He then asked if anyone in the audience wished to speak during the hearing.

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No one came forward.

MPT Garriss made a motion to return to regular session. Councilwoman McClean seconded and it passed unanimously, 5-0.

Councilman Bateman made a motion to adopt the proposed text amendment amending the subsection 42-419 (3) eliminating a requirement for a 50' buffer area between PCD and non-residential zoning districts. The Town Council finds the proposed text amendment is consistent with the adopted CAMA Land Use Plan and finds these amendments to be in the public interest. Councilwoman McClean seconded and the motion passed unanimously, 5-0. (Ordinance No. 16-09)

9. Planning

a.) Site Plan Review. Beachwoods Phase 2A: Application for development of Phase 2A (formerly Phase IV) of Beachwoods PUD. The proposal consists of five new buildings, each containing four units.

Planner Testerman reviewed the following staff report with council.

Proposal

The applicant is requesting site plan approval for the proposed development of Phase 2A in the previously approved PUD, now known as Beachwoods, located at 1 Cypress Knee Trail. The property is located within the PUD with an underlying zoning of BR-3, high density beach residential. This phase was previously approved for 24 units at the February 17, 2004 Town Council meeting.

Since approval, three of the buildings have been constructed. The applicant has reconfigured certain aspects of the previously approved plan. Phase 2A is now proposed to have 26 units, however, the overall number of units and bedrooms for Beachwoods as a whole remains the same. The overall density of the development remains unchanged, and as was approved in the master plan.

This proposal is for five new buildings, each containing four units, with a mixture of four and two bedroom units. The proposal also calls for the extension of the existing parking area, and a new ingress/egress point onto Cypress Knee Trail.

Background Information

The overall site is 118 acres in size and presently zoned Planned Unit Development (PUD)/High-density beach residential (BR-3). The portion of the property in which this phase is proposed currently contains three buildings with dwelling units and 36 parking spaces.

The abutting property to the west is the Kitty Hawk Woods. The adjoining property to the east is the Sea Scape Golf Course, zoned BR-1. To the south of the subject parcel is the Sea Scape Section 2 subdivision, also zoned BR-1. To the north of the subject parcel is also a part of the Beachwoods development, zoned PCD/BC-3, as well as the Shoreside Shopping Center further north, zoned BC-3.

Staff Analysis

Proposed Use: Multi-family dwellings, a use permitted by right.

Lot Area: The subject parcel is 118 acres in size. The size of the property exceeds the minimum PUD size of 10 acres. The area of Phase 2A is 5.4 acres in size.

Lot Coverage: Previously approved lot coverage for Phase 2A was 71,438 sq. ft., based on the underlying BR-3 zoning district, which allows a maximum of 30% lot coverage. The revised site plan for Phase 2A proposes lot coverage to be 63,610 sq. ft., or 27%.

Open Space: As proposed, Phase 2A area would have 73% open space, which is compliant with the ordinance.

Building Height: The maximum height in the PUD district is thirty-five feet (35') from original grade to the peak of the roof, excluding chimneys, flagpoles, communication masts and aerals. As indicated by the attached elevation drawings, the units will comply with this requirement. This will be verified when building permits are applied for.

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Access: Access to Phase 2A will be provided via an existing curb cut onto Cypress Knee Trail, and one additional proposed access point onto Cypress Knee Trail.

Parking: The minimum number of parking spaces are calculated below:

<u>Parking Calculations</u>	<u>Size</u>	<u># Required Spaces</u>
Multi-family development	1/bedroom	63 spaces

The site plan shows 72 spaces on the site, which exceeds the minimum required. ADA standards require a minimum of three (3) handicapped accessible parking spaces, including one van accessible space to serve this property. This requirement is satisfied by the one existing ADA van accessible space, plus two proposed handicapped accessible spaces.

Buffer: The PUD district requires a 50 minimum buffer from any PUD exterior boundary which abuts residentially zoned land. With a minimum distance from the nearest building to the western boundary of 103 feet, the proposal is consistent with this requirement.

Waste Management: The site will be served by a permanent dumpster, with a 12'x14' concrete dumpster pad, screened with a 6' tall fence.

Lighting: A lighting plan, in accordance with Section 42-515 and 42-390(11) will be reviewed and approved administratively prior to installation of any new outdoor lighting.

Signs: No additional signage is proposed, aside from a new stop sign, and street sign.

Wastewater Disposal: According to the applicant, the existing wastewater facility appears to be sufficient to handle the added usage. Approval from the health department will be required prior to issuance of any building permits.

Flood Zone: Phase 2A is in a mixture of the Shaded X zone and an AE flood zone. Those buildings within the AE zone will be required to meet the flood zone standards.

Fire Hydrants: The PUD ordinance dictates that no portion of a building shall be farther than 250 feet from nor closer than 50 feet to a fire hydrant. The proposed configuration of two new hydrants meets this requirement.

Land Use Plan

The Town of Kitty Hawk's adopted CAMA Land Use Plan designates the subject property as a "Higher Density Residential Area" on the future land use map. The proposed development of additional multi-family units in the Beachwoods development is consistent with this designation in the land use plan.

Recommended Conditions

- Revised Stormwater Permit shall be obtained and provided to the Town prior to issuance of building permits.
- A revised Erosion and Sediment Control plan to be submitted and approved by the Town prior to any land disturbing activities take place.
- Health department approval for the increased usage on the wastewater system to be provided to the Town prior to issuance of any building permit.

Planning Board Recommendation

At its June 16, 2016 meeting, the Planning Board voted unanimously to recommend approval of the proposed site plan for Beachwoods Phase 2A.

Town Council Action

Action by the Town Council may include approval, denial or tabling the review of the proposed site plan.

Mayor Perry asked if the wastewater system is the same one as Wal-Mart and Harris Teeter use and Planner Testerman replied it is not.

MPT Garriss moved to grant approval of this site plan for the proposed Phase 2A of the Beachwoods development, located at 1 Cypress Knee Trail, subject to the conditions listed in the staff report. Town Council finds that the plan is consistent with the CAMA Land Use Plan. Councilwoman McClean seconded the motion and it passed unanimously, 5-0.

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10. NEW BUSINESS

a.) Appointment to the Planning Board

Mayor Perry explained council missed an appointment at the last meeting and **Councilman Pruitt made a motion to reappoint Gary Muir as an alternate on the Planning Board with a term of office to expire June 30, 2018. Councilwoman McClean seconded the motion and it passed unanimously, 5-0.**

b.) Updated Emergency Response and Recovery Plan

Manager Stewart reported the purpose of the Kitty Hawk Emergency Preparedness and Response Plan is to establish action for a systematic, coordinated and effective response and recovery from emergencies or disasters occurring in Kitty Hawk. The plan establishes a comprehensive framework of policy and guidance for emergency preparedness, response, recovery and mitigation operations. The plan details authorities and responsibilities of each of the Town's departments during an event and describes a system for the effective use of Kitty Hawk's resources necessary to preserve the health, safety and welfare of those persons affected during various emergencies.

Mayor Perry added that a recommendation was made to add photographing and cataloging public facilities and soundfront property. After Hurricane Irene everyone realized the oceanfront is not the only place staff should concentrate. Staff has to photograph and document there before a storm for FEMA so it is known what it looked like before a storm and now staff will photograph the sound side.

Councilman Pruitt made a motion, seconded by Councilwoman McClean, to approve the updates and changes to the Emergency Preparedness Response and Recovery Plan. The motion passed unanimously, 5-0.

c.) Flood Insurance Mapping

Manager Stewart reviewed a PowerPoint presentation on the new FEMA Flood Maps and noted the Town participates in the National Flood Insurance Program that allows homeowners to receive discounted flood insurance policies. The new data and maps were made available online June 30, 2016 and the information may be viewed at <http://fris.nc.gov/fris/>.

Mayor Perry thanked the manager and said this is an important subject. When he went to the website and pulled up his property the first thing he noticed was the base flood elevation went from 9' to 8'. Some may think that is good except recently there was a 7' flood. There are many inconsistencies on the site at this time and he strongly advised homeowners to check on their property.

Manager Stewart added the information is available on the Town website.

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d.) Town Code Amendment: Chapter 4 – Animals. Impoundment of Cats and Dogs

Manager Stewart explained after the adoption last month of the Town ordinance on feral cats, John Graves, Program Director, Dare County Animal Control Shelter, requested the Town grant authority to Dare County Animal Control for the impoundment of cats and dogs. This ordinance allows an apprehended cat or dog within the Town to be turned over and delivered to the Dare County Animal Control Shelter to be processed in accordance with the county ordinances.

MPT Garriss made a motion, seconded by Councilman Bateman, to adopt the ordinance adding impoundment to Chapter 4. The vote was unanimous, 5-0. (Ordinance No. 16-10)

11. REPORTS/GENERAL COMMENTS FROM TOWN MANAGER

a.) Financial Update

Manager Stewart said Finance Officer Noble is requesting and recommending the presentation of four quarterly updates to council instead of the monthly reports that have been presented in the past. Also, the format of the report is different and is similar to the format that was used for the budget this fiscal year. The report presented to council in the packet is one ending May 31, 2016 and shows the Town has collected 97% of total revenues and has expended 73% of expenditures.

Perry: *This is a good overview for the public in general. Are you planning to give this to council in our mailbox or are you planning to make a presentation every quarter?*

Stewart: *It can be a consent agenda item or we can do a brief presentation, whatever council desires.*

Perry: *What you have presented tonight probably gives the public more information than they have had in a long time. Is council okay with getting the report quarterly and not having a presentation?*

Council concurred.

12. REPORTS/GENERAL COMMENTS FROM TOWN ATTORNEY

Attorney Casey Varnell: *For those who do not know me, my name is Casey Varnell and I am an attorney at the same firm as Attorney Michael: Sharp, Michael, Graham and Baker. I have been at the beach for two years and have been practicing law for a little over seven years. Mr. Michael is retiring July 15th and I will be stepping in for him. I look forward to working with everyone.*

Perry: *It is the same firm but we need a name within the firm. I did not know Steve was not going to be here and please relay to him how much I appreciated the work he did. He was easy to work with. We will make a formal motion at the next meeting and get me the necessary paperwork soon.*

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13. REPORTS/GENERAL COMMENTS FROM TOWN COUNCIL

Welcome: The mayor and councilmembers welcomed Attorney Varnell and said they look forward to working with him.

Thank You to Ocean Rescue: Councilman Pruitt said he was stopped on the beach road near the Carlton Smith Bath House and noticed the emergency response vehicles. He asked a young man walking by what happened and was told someone had been rescued in the ocean. Councilman Pruitt went to the Fire Department to meet the lifeguard who risked his life to save another person's and met Travis Hart. He is a humble young man and wants all the credit to go to his team and Ocean Rescue Director Cole Yeatts. He thanked him for the job he does and asked Chief Spivey to pass his thanks to everyone in ocean rescue. It could have been a tragedy for the family if not for Lifeguard Hart's heroism.

Thank You to Staff: Councilwoman McClean thanked Management Assistant Clopton for her work on the health insurance changes and added the Town has a great staff working for them.

Councilman Bateman also thanked the staff and said everybody in the Town does an outstanding job. He is very proud of them and it makes him proud to be a Kitty Hawker.

Thank You to Police Department: MPT Garriss said he went through the US 158 and NC 12 intersection this past weekend to take water to the officers directing traffic. They do an excellent job. It was hot and traffic was backed up but they all had smiles on their faces. He asked Chief Johnson to pass along how much everyone appreciates what they are doing.

Rights-of-Way Mowing: MPT Garriss asked Public Works Director Midgett what the schedule is for DOT cutting grass along US 158. PW Director Midgett replied there is no schedule. A few years back they went to only cutting three to five times a year and it is usually only three. They mowed in May and he does not expect them again until next month.

MPT Garriss said it looks bad and is embarrassing for tourists and vacationers that come over the Wright Memorial Bridge. One of the first things they see is grass that is a foot and a half high. He asked the director to check with DOT to see what can be done.

Mayor Perry commented mowing has been discussed during meetings of the Albemarle Rural Planning Organization and it was brought to the attention of NCDOT Division One Engineer Jerry Jennings. The bottom line is it is a matter of money and the lack thereof.

Participation in Directing Traffic: Mayor Perry asked if Currituck County is helping direct traffic this year and Chief Johnson replied they backed out today. The first assignment was two weeks ago and they failed to show. Officers worked fourteen hours on Saturday and over thirteen on Sunday. It is a huge issue and they are doing the best they can.

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Mayor Perry asked if other entities are helping and Chief Johnson replied they are. Mayor Perry added we need to contact Currituck.

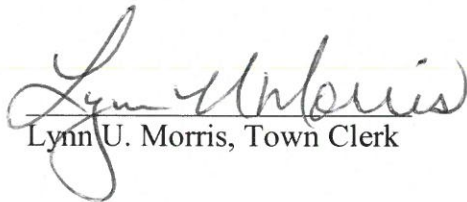
14. PUBLIC COMMENT

No one came forward to speak.

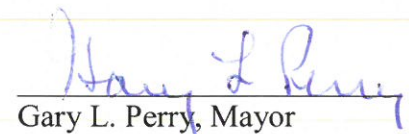
15. ADJOURN

MPT Garriss made a motion to adjourn. It was seconded by Councilman Pruitt and passed unanimously, 5-0. Time was 7:08 p.m.

These minutes were approved at the August 1, 2016 council meeting.



Lynn U. Morris, Town Clerk



Gary L. Perry, Mayor